



Please keep this information in a secure place.
Reset your temporary passwords immediately
after you log in for the first time.

Student Account Information

Fill in the gray boxes with your information
(Located in your Admissions Letter)

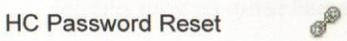
Student ID	
MYHC & Bb Username	Hint: First Initial + Last Name + First 4 digits of ID
MYHC & Bb Password	Hc _____ Hint: Temporary password. Fill in your StudentID #
HC Email	_____@stu.howardcollege.edu Hint: Your e-mail is your username
HC Email Password	Temporary password is located in your letter

Your student ID is your identification here at
Howard College. Please have your ID
Number ready when you come for assistance
so we can better serve you.



After you first log in....

1. You must set up your Security Questions FIRST
2. Click on HC Password Reset link located in the gray box to the right on your My HC Homepage:


3. Use your MyHC username and password to "Complete Security Questions"
4. Security questions must be set up BEFORE you can reset your password

Who do I contact for Help?

Big Spring Campus — 432-264-5000

San Angelo Campus — 325-481-8300

	Big Spring	San Angelo
Admissions	432-264-5081	Ext. 3329
Advising	432-264-5000	Ext. 3250
Business Office	432-264-5035	Ext. 3330
Financial Aid	432-264-5116	Ext. 3324
Informational Technology (IT)	432-264-5055	Ext. 4357
Testing Center	432-264-5637	Ext. 3405

HOWARD COLLEGE DISTRICT www.howardcollege.edu

BIG SPRING
1001 Birdwell Lane
Big Spring, TX 79720

SAN ANGELO
3501 N. US Highway 67
San Angelo, TX 76905

LAMESA
1810 Lubbock Hwy
Lamesa, TX 79331

SWCID
3200 Avenue C
Big Spring, TX 79720

Howard College does not discriminate on the basis of race, color, national origin, sex, disability, age, religion, veteran's status or any other protected class in its programs, activities, admission, or employment practices. The following person has been designated to handle inquiries regarding the non-discrimination policies: Director of Human Resources, 1001 Birdwell Lane, Big Spring, TX 79720, 432-264-5100.



HOWARD COLLEGE



Get Connected

Your guide to
MyHC, Blackboard and
HC Student Email

MYHC STUDENT PORTAL

MyHC will give you access to the **Campus Connect** dashboard. This student portal is used to register for classes, view your schedule, grades, unofficial transcript, degree audit, financial aid, and view or pay your bill.

LOCATION

howardcollege.edu > Student Center > MyHC

STUDENT CENTER



Click on MyHC in the Student Center ribbon on the homepage. Login in at the top right hand of the page and then click on **Campus Connect v4** on the top left to access your student dashboard

On your Dashboard...

Register for classes

- New students must **Get Advised** prior to registering for classes -

View/Pay My Bill

- **Review/Pay Account** (select the term) located under **Account Options**

Select **Pay by FACTS** to make your online payment in full or enroll in the payment plan

Bb BLACKBOARD

Blackboard is the official eLearning system for Howard College. Students taking online or Hybrid courses will access their course content, discussions, exams, quizzes, grades, etc. through Blackboard.

LOCATION

howardcollege.edu > Student Center > Blackboard



Log into Blackboard (Bb) using the same username & password as your MyHC

- Get started by selecting the course name under **My Courses Module** on the top right of the page. This will take you directly to the course.
- Click the **Student Orientation Module** to watch video tutorials
- Need Help? Contact the Blackboard Help Desk

Blackboard Help Desk

Email: blackboard.hc@gmail.com

Call or Text: 432-698-0618

Help Desk is monitored from 8:00 a.m. through 10:00 p.m., CST 365 days per year



HC EMAIL

Your assigned email is the official channel of communication for Howard College. Student email is powered by Microsoft Office 365 which will allow you to send and receive email from any computer connected to the internet.

LOCATION

howardcollege.edu > Student Center > Email

How Do I Access My Student Email?

1. Go to howardcollege.edu and select "Email" in the Student Center ribbon on the homepage.
2. Enter your email address. MyHC username + @stu.howardcollege.edu
3. Enter your password.

If you do not have your password, please contact the IT department.



Howard College uses your HC e-mail to send you important information so make sure to check it regularly!



Download the **Microsoft Outlook App** on your smart phone to have your student email setup on your phone!

Discounts and free software available with your e-mail!



amazon Prime