**What to do if you have lost your library book…**

1. Look in all of your classes
2. Look in the lost and found in the office
3. Nicely ask the librarian if she will look and see if anyone has turned it in
4. Look at home and look in your car!

**Still can’t find it?**

1. Discuss the issue with the librarian. If you need a starter sentence to begin this conversation-> I have lost my library book and I have looked everywhere. Could you help me come up with some solutions?
2. **DON’T LOSE YOUR BOOK!**

**Other library facts:**

While in the library on library day:

\*Check and re-check your book!

\*If you have 20 pages or LESS, CHECK OUT ANOTHER BOOK

while you are IN THE LIBRARY!

**Other library book facts:**

If you find yourself without a book or you have finished yours, you should ask to go to the library.

If the library is closed, then you may check out a book from Ms. Teaff’s library or you may just read one and turn it in at the end of class.